

Sri Lakshmi Srinivasa Manpower Coporation, Tirupati						
Recruitment Notification :20/ SLSMPC / 2023-24, dt.20.02.2024						
<p>Applications are invited for the posts of Assistant Catering Officer to work in TTD Annaprasadam Trust. Interested and Eligible and candidates are requested to submit the filled in application annexed with the notification along with relevant proofs of educational qualifications, experience, caste and other documents on or before 07.03.2024 by 4:00 PM. The details of qualifciations, experience, working location, remuneration is as furnished hereunder</p>						
Last Date and Time for receipt of Application		4:00 PM on 07.03.2024			Address: Room No. 63, O/o CEO, SLSMPC, Administrative Buildings, KT Road, Tirupati.	
Sl No	Name of the Post	No.of Posts	Qualification required	Place of Working	Maximum Age Limit	Remuneration per Month
1	Assistant Catering Officer	4	<p>1. Must have passed any degree from recognized university.</p> <p>2. Must possess Diploma / Graduation in Hotel Management and Catering Technology &amp; Applied nutrition from NCHMCT / NCHMCT affiliated institute approved by AICTE / Institute approved by the state board of Technical Education / Institute affiliated to University duly recognized by UGC / Central or state or deemed to be University recognized by UGC / Equivalent degree or institution recognized by AIU.</p> <p>3. Must possess practical experience of not less than 3 years in any five star hotels / any reputed organizations in catering industry / reputed institutions dealing in canteen services.</p> <p>4. Five years of experience as Catering Supervisor in any catering industry canteens&amp; reputed organizations which are providing catering to the VIPs in their Guest houses will be preferable.</p>	Annaprasadam Trust, Tirumala	42 Yrs	50,000

**Note & Instructions to the candidates applying for the posts prescribed in the above notification:20/SLSMPC / 2023-24.**

- The applicants should submit the filled in application (enclosed) published along with notification with set of dcouments in evidence of eligibilty as per the notification i.e, Qulaification, Experience, Caste, Age, and Aadhaar copy as Identity Proof and any other relevant certificates whichever applicable and submit on or before 07.03.2024 by 4:00 PM at the adress : **O/o Chief Executive Officer, Room No. 63, Sri Lakshmi Srinivasa Manpower Corporation, TTD Administrative Buildings, KT Road, Tirupati, Chittoor Dist, AP. Pin 517 501.**
- The Candidates are instructed to bring in their Original certificates of qulaification, experience, Caste, Age, and Aadhaar copy as Identity Proof and any other relevant certificates whichever applicable for verification when called on for selections / interview.
- The applicant should not have crossed the age prescribed in age limit as on the date of notification issued.
- Age relaxation of 5 years will be be given to the candidates belonging to BC, SC & ST as the case and wherever applicable
- Merit list will be prepared on the basis of marks obtained in the Test and / or Interview or any other procedure deemed fit prescribed by the selection committee and / or managment.

- 6 During the process, on the basis of situation that could not be contemplated now, if arises, the procedure of recruitment declared can be modified in the interest organization to meet the justice at both ends and also to ensure genuinity and merit.
- 7 The remuneration stated above is Gross Salary and shall be deducted EPF, ESI, PT, IT and other statutory deductions whichever applicable as per rules.
- 8 Sri Lakshmi Srinivasa Manpower Corporation is having every right to frame its own procedure / process in selection, appointment and termination.
- 9 Since the contracted organization is TTD being Hindu Religious Institution, the candidates of Hindu religion are only allowed to apply for any position.
- 10 Selected candidates shall be transferred and posted to any other location as per the requirement and necessity.
- 11 Corporation have every right to modify / cancel the recruitment notification at any point of time without assigning any reasons thereof.

**Sd/- Chief Executive Officer (SLSMPC)**



## **SRI LAKSHMI SRINIVASA MANPOWER CORPORATION: TIRUPATI**

**APPLICATION FOR THE POST OF .....**

**(1) Name of the candidate: .....**

**(2) Date of Birth: .....**

**(3) Caste & Category: ..... (4) Group (A/B /C/D) .....**

**Latest Passport  
Size Photo**

**(5) Permanent Address:**

**(6) Present Address:**

**S/o / D/o .....**

**S/o / D/o.....**

**Door No: .....**

**Door No: .....**

**Street: .....**

**Street: .....**

**Town / Village .....**

**Town / Village .....**

**District: .....**

**District: .....**

**State: .....PIN:.....**

**State: .....PIN: .....**

**(7) Mobile No: +91 .....**

**(8) e-Mail ID: .....**

**(9) Married: Yes / No**

**(10) Gender: Male / Female**

**(11) Blood Group: .....**

**(12) Emergency Contac: Name ..... Mobile Number: .....**

**(13) ACADEMIC QUALIFICATION (Starting from school leaving to Graduation)**

YEAR		Name of the Course	School/ College/ University	% of Marks Secured
TO	FROM			

**(14) PROFESSIONAL QUALIFICATION** (Any Professional Degree / Diploma):

Year		Name of the Course	College / University	% of Marks Secured
From	To			

**(15) PREVIOUS EMPLOYMENT:**

Name of the Organization	Department	Designation	Nature of Work	Duration (From / To)

**(16) LANGUAGES KNOWN:**

LANGUAGE	TELUGU	TAMIL	HINDI	ENGLISH	OTHERS
SPEAK					
READ					
WRITE					

**DECLARATION:**

I hereby declare that the information given hereinabove is true & correct to the best of my knowledge and belief. In case any of the information furnished by me is found to be incorrect, I will be liable for summary dismissal.

DATE: - .....

(Signature of the Applicant)

**Check list for the Documents to be submitted along with application:**

1. Copies of Educational Certificates.
2. Copies of Marks lists of educational qualifications.
3. Copy of Caste Certificate (in case of SC,ST & OBC)
4. Copies of Experience certificate.
5. Copy of Aadhaar Card.
6. Copy of PAN Card.