

Sri Lakshmi Srinivasa Manpower Coporation, Tirupati

Recruitment Notification : 16 / SLSMPC / 2022-23, dt.25.11.2022

Applications are invited from the eligible and interested candidates for the post of
"Semi Skilled - Counter Operators" to work on outsourcing basis in TTD through the Corporation.

The filled in application with relevant supporting documents should be submitted on or before **05.12.2022 by 4:00 PM at the address,**
O/o the Chief Executive Officer, Sri Lakshmi Srinivasa Mnapower Corporation, Room No. 63, TTD Administrative Buildings, KT Road, Tirupati

SI No	Name of the Post	No.of Posts	Qualification required	Maximum Age Limit	Method of selection	Remuneration per Month
1	Counter Operators (Only Male)	172	1. Must have completed Intermediate from the Board of Intermediate or equivalent examination. 2. Must have a certificate course / profisiensiy in Computer applications (like DTP, MS Office, Tally, or any other office applications)	35 Yrs	Merit in academics cum skill test	15,000

Last Date & Time for submission of application with all relevant documents : 4:00 PM on 05.12.2022

Note & Instructions to the candidates applying for the posts prescribed in the above notification 16/SLSMPC / 2022-23

- 1 Applications are invited from only eligible male candidates due to arduous night duties to be done.
- 2 The applicant should submit the filled in application (enclosed) published along with notification with set of documents and submit on or before 05.12.2022 by 4:00 PM at the address mentioned above.
- 3 The candidates are instructed to submit the filled in application annexed with the notification along with photocopies (xerox) of their certificates of Educational Qualifications, Caste, Age, and Aadhaar copy as Identity Proof and other proof of qualifications prescribed as per the eligibility criteria, and any other relevant certificates whichever applicable to assess the eligibility criteria.
- 4 The candidates must furnish their mobile numbers, e-mail id in the application for further communication to receive messages / alerts / notifications for communication of skill test details, and further selection Process. Further, the candidates have to follow the Corporation website "<http://slsmc.in/>" for further updates on the notification. Corporation is not liable to communicate individually in the selection process.
- 5 However, the original certificates and documents have to be submitted on final selection of the candidates for confirmation of the eligibility. Failing which, the candidature will be summarily rejected.
- 6 Age relaxation of 5 years will be given to the candidates belonging to BC, SC & ST as the case and wherever applicable

- 7 Merit list will be prepared on the basis of marks obtained in the academics mentioned as minimum qualification against the post, marks awarded in the skill test / selection process if any, experience weightage where it is mentioned as mandatory, and as per ROR.
- 8 For every 10% of marks obtained in the prescribed qualification will carry 1 mark (i.e, a candidate who got 60% of marks will be awarded 6 marks)
- 9 Any higher qualification in the relevant academics, subject / specialization will be awarded 1 additional mark.
- 10 Persons having experince in relevant field will be prefered and every one year of experience in the relevant field will carry 1 additional mark
- 11 The remuneration stated above is Gross Salary and shall be deducted EPF, ESI, PT, IT and other statutory deductions whichever applicable as per rules.
- 12 Sri Lakshmi Srinivasa Manpower Corporation is having every right to frame its own procedure / process in selection, appointment and termination.
- 13 **Since the contracted organization is TTD being Hindu Religious Institution, the candidates of Hindu religion are only allowed to apply for any position.**
- 14 Selected candidates shall be transferred and posted to any other location as per the requirement and necessity
- 15 For any clarifications / queries may address email to slsmc2021@gmail.com / hr@slsmc.in duly mentioning “query on recruitment notification : 16/SLSMPC 2022-23” in the subject line.
- 16 Corporation have every right to modify / cancel the recruitment notification at any point of time without assigning any reasons thereof.

Sd/- Chief Executive Officer (SLSMPC)

Application

Name of the candidate : - _____

Address : - _____ Date: - ___/___/___

Personal Information

Name in Full (As per AADHAR) _____ Gender: - _____

MobileNo: +91 - _____ emailID: _____

Address:(Permanent Address as per AADHAR)

Present: _____ Permanent: _____

Pin Code _____ Pin Code _____

Date of Birth(dd/mm/yyyy): - ___/___/___ Married: Yes / No

Caste &Category : _____ Specify the caste Group (A/B /C/D) _____

Name of Father/ Spouse _____ Occupation: - _____ BloodGroup: _____

Emergency Contact Number

1) Name: - _____ Mobile Number: - _____

2) Name: - _____ Mobile Number: - _____

Passport
Size
Photo Latest

Post for which applied : _____

ACADEMIC QUALIFICATION(Starting from school leaving to Graduation):

	Year		Course	School/ College/ University	Main subjects	% of Marks Secured
	From Year	To Year				
1						
2						
3						
4						

PROFESSIONAL QUALIFICATION(Any Professional Degree / Diploma)

Year		Course Specialization	Qualification	Institute / University	% of Marks Secured
From	To				

PREVIOUS EMPLOYMENT:

Name of the Organization	Department	Designation	Nature of Work	Duration (From

Languages Known

LANGUAGE	ENGLISH	HINDI	TELUGU
SPEAK			
READ			
WRITE			

I hereby declare that the information given hereinabove is true & correct to the best of my knowledge and belief. In case any of the information furnished by me is found to be incorrect I will be liable for summary dismissal.

DATE _____

(Signature of the Applicant)

Check list for the Documents to be submitted along with application:

1. Xerox copies of Educational Certificates
2. Marks lists of educational qualifications
3. Caste Certificate
4. Experience certificate